

# WINTERIZATION CHECKLIST

These are basic guidelines for recommended maintenance. Maintenance is not provided by Munro.

- Turn the H-O-A switch to the OFF position.
- Close discharge valve and blow out the system downstream from the pump.
- Remove all drain plugs from piping and pump; do not reinstall plugs, keep in a safe place and install when starting system again.
- Drain the Suction or turn off water from incoming pressure.
- Disconnect ALL monitoring devices, such as transducers, temperature sensors or pressure sensors. At a minimum, all water should be removed and, if possible, monitoring devices could be stored somewhere that they will not risk freezing.
- Remove the ¼ copper line from the transducer and blow out the line.
- Make sure all bolts on check and butterfly valves are loosened to let water drain and do not tighten until starting system again.